

Cabinet Agenda

Monday, 2 November 2020 at 6.00 pm

This meeting will be held digitally. A viewing link will be posted on our website nearer the time.

For further information, please contact Democratic Services on 01424 451484 or email: democraticservices@hastings.gov.uk

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Agenda Item 3 Public Document Pack

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Present: Councillors Forward (Chair), Fitzgerald (Vice-Chair), Barnett, Batsford, Chowney, Evans, O'Callaghan and Rogers.

273. APOLOGIES FOR ABSENCE

None received.

274. DECLARATION OF INTERESTS

Councillor	Minute	Interest
Cllr Forward	281	Personal – Member of the Town Deal Board

275. MINUTES OF LAST MEETING

RESOLVED – that the minutes of the Cabinet meeting held on 1st September 2020 be approved as a true record.

RESOLVED - the chair called over the items on the agenda, under rule 13.3 of the council's constitution, the recommendations set out in minute numbers 280 and 281 were agreed without being called for discussion.

276. MEDIUM TERM FINANCIAL STRATEGY

The Assistant Director, Financial Services and Revenues presented a report to forecast the council's financial position over the medium term in order to ensure it can align corporate objectives with available resources.

This Medium Term Financial Strategy (MTFS) seeks to identify the financial risks that will affect the annual budgets for each of the next 3 years, and the anticipated resources that will be available to the council.

In assessing the impact of Covid-19 on the council's finances modelling undertaken to date identified net additional costs/loss of income at £4,900,000 for 2020/21. The government have provided £1,208,695 in direct funding support to the council and a further £800,000 is predicted from the lost income compensation scheme.

The funding announcements that normally follow the budget would be expected to provide details of the resources available to councils over the 2021/22 financial year. The date of this announcement remains unknown and the Fair Funding Review has been postponed.

For financial planning purposes, the assumption in the Medium Term Financial Strategy is for no overall reduction in Settlement Funding Assessments (government

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funding and retained business rates) for 2021/22. The years thereafter assume continued funding levels (business rates) of similar amounts and increasing annually by inflation (assumed at 2% for 2021/22), but this may well be overly optimistic given the state of the country's finances.

The Assistant Director concluded that after ten years of funding reductions, there are few illusions left about the difficulty in identifying the further budget reductions required. Services should continue to identify opportunities to make in-year savings and investigate other ways of achieving corporate objectives.

Councillor Chowney proposed approval of the recommendations seconded by Councillor Barnett.

RESOLVED (unanimously) that:

- 1. Approve the Medium Term Financial Strategy.**
- 2. The Council continues to take the robust actions necessary in this financial year and throughout the 2021/22 budget process to achieve a sustainable budget.**

Reasons:

The council matches its available resources to its priorities across the medium term. The Council needs to achieve estimated savings of some £2.7m in order to achieve a sustainable budget in 2021-22. In arriving at this figure many assumptions have had to be made on future funding and particularly on the impacts of Covid-19. The estimate will continue to be updated as and when implications become clearer and once the government announces details of future funding.

The report provides the opportunity to assess the council's resources to assist the review of corporate priorities. The Council must be prepared for continued ongoing reductions in funding, greater volatility in its income streams, economic uncertainty and the need to continually ensure limited resources are properly aligned to targets.

The Council has a statutory duty to set a balanced revenue budget each year and this strategy seeks to highlight the major issues (in advance) in order to do so.

277. PLANNING FOR RECOVERY: HBC PRIORITIES AND ACTIONS

The Managing Director presented a report to set out the council's recovery and resilience actions.

The onset of Covid-19 has exacerbated an already challenging budget position and has created a great deal of uncertainty, making the process of resilience and recovery planning challenging.

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The Managing Director outlined the council's ongoing management of the pandemic and its operational transformation and set out next steps for building resilience and recovery for the town, drawing on the partnership working and community spirit shown to date.

The council's initial intentions are set out in the appendix to the report (Planning for Recovery: HBC priority themes and actions – Autumn 2020). This document identifies 8 key themes that form the basis for ongoing management of the council's resilience and recovery activity.

With the agreement of the Local Strategic Partnership (LSP) Hastings Borough Council will continue to work with partners to develop a town wide recovery narrative.

Councillor Forward proposed approval of the recommendations seconded by Councillor Rogers.

RESOLVED (unanimously) that:

1. That Cabinet approve appendix A as an initial direction of travel for the council's recovery and resilience intentions.

2. That Cabinet agree the associated next steps proposed.

Reasons:

1. The onset of Covid-19 has prompted the need to reconcile existing commitments agreed in the corporate plan 2020-24 with new or changed commitments brought about as a result of this virus and the need to track how we are doing against new or changed commitments.

2. That the council also clarify its recovery and resilience intentions as far as possible, as a basis to continue and extend dialogue with partners to prepare for subsequent opportunities and challenges that lay ahead, given the onset of Covid-19.

278. GREEN HOMES GRANT LOCAL AUTHORITY DELIVERY

The Assistant Director, Housing and Built Environment, presented a report to agree that Hastings Borough Council be the lead local authority in the East Sussex Green Homes Grant Local Authority Delivery bid and sign a Memorandum of Understanding with the Department for Business, Energy and Industrial Strategy (BEIS).

A first round bid to the Green Homes Grant fund was submitted by Hastings Borough Council on behalf of East Sussex local authorities and Optivo housing association. The total value of the bid was £912,714. In addition, project partners are also contributing their own resources to the project bringing the total value to £1,357,656.

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For homes in the private sector (owner occupiers and private rented tenant) the installations will be delivered through the East Sussex County Council commissioned Warm Homes Check Service and for homes in the socially rented sector they will be delivered directly by Optivo housing association. The proposed breakdown of tenures is 51% owner occupied homes, 9% private rented accommodation and 40% Optivo homes.

The project proposes to install over 400 energy efficiency measures in 125 homes across East Sussex, saving households an average of £395 per year in fuel bills.

Councillor Batsford proposed approval of the recommendations seconded by Councillor Evans.

RESOLVED (unanimously) that:

- 1. Cabinet agree that Hastings Borough Council be the lead local authority in the East Sussex Green Homes Grant Local Authority Delivery bid and sign a Memorandum of Understanding with the Department for Business, Energy and Industrial Strategy.**
- 2. Cabinet agree entering into partnership funding agreements with East Sussex County Council and Optivo for the delivery of the East Sussex Green Homes Grant Local Authority Delivery fund.**
- 3. Delegated power is provided to the Assistant Director Housing and Built Environment to amend the funding payable to East Sussex County Council and Optivo in the event the grant made by the Department for Business, Energy and Industrial Strategy is different than identified in the application.**

Reasons:

1. As the lead authority in the Green Homes Grant Local Authority Delivery funding bid for East Sussex any successful bid funding will be made to Hastings Borough Council. To receive the funding Hastings Borough Council is required to sign a memorandum of understanding with BEIS.
2. In order to deliver the project Hastings Borough Council needs to enter into funding agreements with the two main delivery partners in the bid (East Sussex County Council and Optivo housing association)
3. If the grant made by BEIS is different than the original application the funding provided to ESCC and Optivo will need to be re-calculated and the agreements amended as necessary.

279. NEXT STEPS ACCOMMODATION PROGRAMME

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The Assistant Director, Housing and Built Environment, presented a report to approve the mobilisation of the Next Steps Accommodation Programme and enhanced support services for rough sleepers.

Following the “Everyone In” instruction issued at the start of lockdown, the Council made additional discretionary temporary accommodation placements for former rough sleepers. There are currently 62 former rough sleepers living in emergency accommodation in Hastings.

Outreach services continued throughout lockdown and the number of verified rough sleepers remained low. Since lockdown measures have begun to be eased, there has been an increase in the number of people found rough sleeping.

There is currently a projected budget shortfall of £643,00 at year-end to continue temporary accommodation placements for former rough sleepers.

The government announced additional capital and revenue funding to continue work with rough sleepers in the Next Steps Accommodation Programme and Hastings Council led a consortium bid working with other East Sussex local authorities.

In Hastings, the total capital investment would be £1,855,000. This is made up of £1,113,000 worth of grant funding and £742,000 match funding from the council. The cost of borrowing this amount based on the current interest rate from the Public Works Loans Board (PWLB) would be £31,208.

Councillor Batsford proposed approval of the recommendations seconded by Councillor O’Callaghan.

RESOLVED (unanimously) that:

- 1. Cabinet approves the activation of Hastings Borough Council’s Registered Provider and Homes England Investment Partner status**
- 2. Cabinet grant an exemption to the council’s financial operating rules under paragraph 21c of the Financial Operating Procedures, to vary our existing contract for the Rapid Rehousing Pathway service to provide additional staffing cover and landlord incentives**
- 3. Cabinet grant an exemption to the council’s financial operating rules under paragraph 21c of the Financial Operating Procedures, to vary our existing contract for the Rough Sleeping Initiative Assessment Unit to provide additional staffing cover**
- 4. Cabinet grant an exemption to the council’s financial operating rules under paragraph 21c of the Financial Operating Procedures to vary our existing grant funding agreements with Change, Grow Live (CGL) and Sussex Partnership**

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NHS Foundation Trust (SPFT) to provide enhanced substance dependency and mental health support for former rough sleepers

5. Cabinet grant an exemption to the council's financial operating rules under paragraph 21c of the Financial Operating Procedures, to commission additional day centre provision for rough sleepers, as part of the Clinical Commissioning Group's health inequalities programme

6. Cabinet recommend to Full Council that the capital programme is amended to provide match funding of £742,000 for new Housing First units, including £442,000 reassigned from the second phase of investment in emergency accommodation

Reasons:

The council has submitted a bid to the MHCLG's Next Steps Accommodation Programme on behalf of East Sussex Partners to help enhance services locally for rough sleepers.

280. MUSEUM COMMITTEE RECOMMENDATIONS

The Assistant Director, Regeneration and Culture, submitted a report to seek approval for the recommendations of the Museum Committee meeting held on 7 September 2020.

The Museum Committee unanimously approved the Museum Update Report and Collections Report and recommended approval by Cabinet.

Under rule 13.3 the recommendations of the report were agreed without being called for discussion.

RESOLVED:

That Cabinet note and approve the recommendations of the Museum Committee meeting held on 7 September 2020.

Reasons:

The Museum Committee has no formal decision making powers and acts as an advisory committee to Cabinet.

281. HASTINGS TOWN FUND £1M ACCELERATED FUND PROJECTS

The Assistant Director, Regeneration and Culture, submitted an urgent report to seek approval for delivery of the Town Fund Accelerated Fund projects.

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The Accelerated Fund projects will be used to improve the visitor offer in the town, bring back into use key buildings, widen the use of the college facilities and increase footfall into the town centre.

24 projects were assessed, with a total ask of £4,211,500. This was over 4 times the amount of funding available. HBC officers and Locate East Sussex assessed submissions for viability and eligibility against the intervention framework criteria.

The projects were sent to the Town Board Executive Delivery Group (EDG) for assessment. The Town Deal Board EDG recommended 4 projects for approval which were felt to be deliverable in the timescales asked for by the government and met all the criteria of the Town Fund guidelines.

The 4 projects recommended for approval are:

- Redevelopment and Regeneration of the White Rock Baths
- An Employment, Events and Tourist Advice Hub at Hastings College
- Investing in electric vehicle charging infrastructure in town centre public car parks – HBC
- Hastings Commons - the Lower Alley – White Rock Neighbourhood Ventures

Under rule 13.3 the recommendations of the report were agreed without being called for discussion.

RESOLVED:

1. That Cabinet note, subject to confirmation by the government to approve all the projects and expenditure identified in the Town Fund Accelerated Fund Approved Project list detailed in Paragraph 9.

2. That delegated authority be given to the Assistant Director of Regeneration and Culture or her nominee, in consultation with the Leader of the Council, to enter into agreements with the managing authority and the identified Accelerated Fund project leads to deliver the projects and associated outcomes as set out in paragraph 9.

Reasons:

The fund has been released as an early phase of the Governments Town Fund Initiative. Cabinet approval is needed to delegate authority to the Assistant Director of Regeneration and Culture, in consultation with the leader of the council, to enter into agreements with the delivery partners. This is still subject to formal MHCLG approval, which is expected by the end of September 2020.

In closing the Leader of the Council acknowledged Black History Month as an opportunity to recognise and celebrate the outstanding contributions people of African

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and Caribbean descent have made to the UK over many generations. Locally the St Leonards and Hastings Alliance for Diverse Ethnicities is planning a cultural trail and Hastings Borough Council will be changing the lights in Bottle Alley in recognition.

(The Chair declared the meeting closed at. 7.01 pm)

Agenda Item 4



Report To: Cabinet

Date of Meeting: 2 November 2020

Report Title: Final Accounts 2019/2020

Report By: Peter Grace
Chief Finance Officer

Key Decision: Y

Classification: Open

Purpose of Report

This report sets out the draft final accounts position for 2019/20. These are subject to completion of the external audit.

Recommendation(s)

1. Cabinet review the revenue and capital outturn positions for 2019/20.
2. That the 2019-20 outturn position, along with the revised estimates for 2020/21 be taken into account when preparing the 2021/22 budget.
3. Cabinet review the achievement of Priority Income and Efficiency Review (PIER) savings for 2019/20.

Reasons for Recommendations

Compliance with statutory requirements and good practice. The Council is accountable for the use of public money and continuously seeks to improve Value for Money.

The outturn position informs the budget setting process. Where there are under or overspends the reasons behind these are investigated with a view to reallocating resources to meet priorities.

The 2016/17 Audit Completion Report from the council's external auditors (BDO at the time) recommended that management report on the achievement of PIER savings following their implementation.

Introduction

1. This report provides members with the draft outturn results for the General Fund and Capital Programme for 2019/20. The financial accounts are subject to change until the external auditors have completed their audit report.
2. Variances are shown in (brackets) if they are favourable and without if they are adverse.
3. The Accounts & Audit Regulations 2015 require the Chief Finance Officer (Section 151 officer) to certify the Statement of Accounts by the 31st May each year and publish them by 31st July (following Audit). However, given the Covid-19 outbreak and subsequent impact that this had on the public sector, a one-off change to legislation allowed for a later publishing date of 31st August 2020 – which was achieved. Publishing of the accounts, following audit, to be by the 30 November 2020.
4. The Council's external auditors (Grant Thornton) were due to commence their audit in July 2020, but due to Covid-19 and workloads, have not at the time of writing (13 October 2020) been able to commence auditing the accounts. The audited Statement of Accounts were due to be considered by the Audit Committee at a revised meeting on 10 November 2020– along with details of the auditor's findings and any material amendments made to the accounts. This date is clearly not achievable, and a revised timetable will need to be established.

General Fund Position - Revenue

5. The final outturn position for the 2019/20 financial year is a deficit of £1.598m compared to the revised budget deficit of £1.798m – an improvement of £200,000. Please note this is still subject to confirmation of the carry forward requests and transfers to / from reserves. A summary of the provisional outturn for the year is shown in Appendix A, albeit there are several queries outstanding.
6. The significant service budget variations are shown in Appendix B. Those over or under budget by £50,000 or more are narrated. Please note that the depreciation and capital charges, International Financial Reporting Standard adjustments, and notional aspects of the Minimum Revenue Provision (MRP) are excluded from this analysis – as they do not affect Council Tax.
7. In addition to the budget variations on services as shown in Appendix B there were underspends/ increased income in the year in respect of provision for the repayment of MRP, net interest and investment income, business rates and grants – as highlighted in the appendices.

Council Tax

8. The balance on the Collection Fund at 31 March 2020 was £3.26m, of which the Council's share was £343,000. Surpluses and deficits are generally recovered/paid out in the following year i.e. 2020/21 – as determined in the 2020/21 budget setting process.

National Non-Domestic Rates (NNDR)

9. The rateable value of business premises at 31 March 2020 was £62,553,968 compared to £62,294,534 at 31 March 2019. This change reflects the movements on the 2010 and 2017 rating lists and annual indexation.

10. Excluding multiple appeals there were still 76 appeals outstanding relating to the 2010 list, with a total rateable value of £10.1m, and many date back to the start of this list. There are a number of multiple appeals for the same property, making an accurate estimate of the liability very difficult. There is very little information on appeals against the 2017 list, so a standard percentage reduction in income has been estimated.
11. The net collectable sum for the year was £21,123,057; this is £70,227 less than original forecast (NNDR1) of £21,052,830 This partially reflects additional reliefs imposed by the Government, for which the Council is compensated by Section 31 grants. The NNDR element of the Collection Fund has a surplus balance of £306,000 (the Council's share of the £766,000 overall surplus). As with Council Tax, projected surpluses are included in the 2020/21 budget setting process.

Reserves

12. Appendix E details the reserves position. The balance on these reserves at 31st March 2020 is £17.61m compared with £18.48m at 31st March 2019.
13. The Council has set aside reserves for a number of purposes, including provision for the renewal and repair of equipment, repair and maintenance of buildings, carry forwards and the financing of capital expenditure. It should be noted that some reserves such as the Disabled Facility Grant Reserve (£2.1m), or licensing reserves cannot be used for any other purpose. There are also carry forwards of some £977,000 – often in respect of grant funding received in respect of future years.
14. The Council agreed at its budget meeting in February 2019 that the minimum level of unencumbered General and Capital reserves should be £6m – given the risks and liabilities that the Council faces. The Council's General reserve balance being some £7.3m at 31 March 2020 (unaudited).

Underspends on reserve funded items during 2019/20 e.g. repairs and renewal monies will be re-profiled into 2020/21.

Capital Programme and Resources

15. The Council spent £12.1m on capital projects during 2019-20 which was some £6.4m less than the revised budget estimate. The main variation being in respect of Commercial Property Regeneration/Development (311-323 Bexhill Rd - £5.4m). This was projected to complete at the end of March 2020 but has completed in 2020/21.

Capital receipts, reserves, grants and borrowing have been used to finance the £12.1m of expenditure and a breakdown can be found in Appendix D.

Provisions for Credit Liabilities (Minimum Revenue Provision – MRP)

16. From 1 April 2007 the Government introduced new regulations concerned with the treatment of MRP (Minimum Revenue Provision – a sum calculated to repay capital debt). This places a general duty on the Council to make prudent provision for the re-payment of capital debt. The option chosen by the Council has given rise to a charge to revenue in 2019/20 of £1,176,000; this figure includes the principal repayments actually made as part of the annuity loan repayments (principal and interest).

Financial Strategy

17. Maintaining the Council's financial standing remains challenging in the current circumstances. The recently produced Medium Term Financial Strategy highlights that there is, not unexpectedly, a much higher projected deficit for 2020/21 –having increased to £2.7m from some £1.2m identified in February 2020 when the budget was set – pre Covid-19.
18. Given the major reductions in future funding, the Council needs to continue to take important and potentially difficult decisions. This will include identifying significant efficiencies and service reductions, invest to save opportunities and to generate more income - where possible in order to balance the budget in the future.
19. It is standard practice to analyse previous year variations when determining the forthcoming budget. The 2019/20 outturn position, along with the revised estimates for 2020/21, will be taken into account when preparing the 2021/22 detailed revenue estimates.
20. A number of significant one-off items have been identified and transferred to the Council's reserves – particularly unspent grant monies such as those from Disabled Facility Grant. The level of reserves, as well as the identification of future funding expectations, and potential spending pressures will be considered as part of the budget.
21. Further work is being undertaken through the Priority Income and Efficiency Review process to identify the future ongoing savings, above and beyond those already included in the 2020/21 budget.

Review of PIER savings

22. In the 2016/17 Audit Completion Report from BDO the then external auditors observed that PIER savings are planned in detail within the council's annual budget process reports and savings identified are removed from the budgets once approved by Cabinet. They commented that there is opportunity to enhance reporting to Cabinet further by stating actual savings achieved compared to the original estimate.
23. It was recommended that management include the actual savings achieved against each PIER scheme following their implementation when reporting the outturn variance. This recommendation was accepted by the Council and Appendix F details the achievement of the savings in 2019/20.
24. The original 2019/20 budget identified net PIER savings of £1,248,000 (Appendix K (ii)). The savings that were not made within the year were those in respect of the Herring Fair – some £24,716 being incurred. These figures exclude the impact of redundancy costs which were themselves significantly lower than expected. The variance represents some 2% of the targeted savings. It should be noted that the actual outturn for the year was some £200,000 better than expected – the deficit at £1.598m was an improvement on the deficit of £1.798m forecast. Appendix F only considers the PIER savings and growth and does not look at other savings generated within the year e.g. ICT manager post (£44k) or identify any non-related overspends. The additional savings expected from the Income Generation Strategy (£148,000 in 2019/20) have not been reviewed as part of this report.

Timetable of Next Steps

25. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Budget 2021/22	Setting the 2021/22 Budget	Budget Cabinet -8 February 2021 Budget Council – 24 February 2021	Chief Finance Officer
Final Accounts	External Audit to Audit the Accounts. Audit Committee to agree the Final Accounts for 2019/20. A separate Audit Committee meeting may be necessary given the delays in the audit of the accounts.	30 November 2020	Chief Finance Officer

Wards Affected

(All Wards);

Policy Implications

Reading Ease Score:

Have you used relevant project tools?: Y/N

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	N
Crime and Fear of Crime (Section 17)	N
Risk Management	N
Environmental Issues & Climate Change	N
Economic/Financial Implications	Y
Human Rights Act	N
Organisational Consequences	N
Local People's Views	N
Anti-Poverty	N
Legal	N
Climate Change	N

Additional Information

Appendix A - Final Accounts Summary 2019/20

Appendix B - Major Variations
Appendix C - Capital Programme Expenditure (total) 2019/20
Appendix D - Capital Programme Financing 2019/20
Appendix E - Statement of Reserves
Appendix F - PIER Savings achievement for 2019/20

Officer to Contact

Officer: Peter Grace (Chief Finance Officer)
Email: pgrace@hastings.gov.uk

Revenue Budget Summary**Appendix A**

	2019-20 Revised Budget £	2019-20 Actual Outturn £	Variance £
Corporate Resources	3,805,680	2,817,267	(988,413)
Operational Services	10,840,170	8,830,041	(2,010,129)
Direct Service Expenditure	14,645,850	11,647,308	(2,998,542)
Contingency Provision	0		0
Total Service Expenditure	14,645,850	11,647,308	(2,998,542)
Provision for repayment of debt (MRP)	1,176,000	1,001,643	(174,357)
Net interest	1,307,491	1,160,005	(147,486)
Movement in fair value of financial instruments	0	379,910	379,910
Total Expenditure	17,129,341	14,188,866	(2,940,475)
Funded By			
Revenue Support Grant	0	0	0
New Homes bonus	(556,337)	(532,246)	24,091
New Homes bonus return funding	0	0	0
New Burdens grants	0	(17,328)	(17,328)
NNDR (Surplus) / Deficit	(28,183)	(28,183)	0
Council Tax (surplus)	(144,914)	(144,914)	0
Housing Benefit Administration grant	(389,046)	(389,046)	0
Council Tax Support Admin Grant	(164,592)	(164,592)	0
Transition Grant	0	0	0
Business rates	(3,512,329)	(3,524,104)	(11,775)
Business rates - Pooling	(129,986)	(164,592)	(34,606)
Business rates - Section 31 Grant	(1,536,715)	(1,553,876)	(17,161)
Council tax	(6,867,158)	(6,867,158)	0
Other - TBD	0	55,321	55,321
Total funding	(13,329,260)	(13,330,718)	(1,458)
Funding deficit / (surplus)	3,800,081	858,148	(2,941,933)
Reserve movements			
Contributions to Earmarked Reserves	779,000	779,000	0
Net Use of earmarked reserves	(2,781,184)	(39,250)	2,741,934
Net Contribution to (from) Reserves	(2,002,184)	739,750	2,741,934
Use of Reserves to fund deficit			
Trans to / (from) Transition Reserve	(946,898)	(946,898)	0
Contributions to / (from) Specific Reserves	(851,000)	(651,000)	200,000
Surplus /(Deficit) for the Year	(1,797,898)	(1,597,898)	200,000

GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	Explanation of Variances	Total Full year Variance excl. Recharges REVISED £'s	Transfer to / from reserves including carry forwards	Total Full year Variance on General Fund REVISED £'s
Estates Services	20104	System upgrade	1,000		1,000
Director of Corporate Services and Governance	20101	Car lease and insurance	1,109		1,109
Internal Audit Services	20107	Contractor works	(1,950)		(1,950)
Accountancy & Exchequer Services	20109	£15k under on salaries due to vacancy (Chief Accountant) and also under spend on contractor to be CF request for year end work	(18,294)	18,289	(5)
Revenues and Benefits Service	20110	Additional costs for severance payments as well as additional costs relating to systems and IT associated projects.	66,463		66,463
Fraud Joint Working Initiative	20108	No admin penalties received	3,071		3,071
Corporate Expenses	20120	Mainly ICO registration increase due to GDPR £2k, annual phones invoice increase £2k (Jan bill), photocopier rental budget £1.5k over, rest is various small increases on corporate software budget	7,802		7,802
Employment Areas	20130	£1.3k over demand led works, rents £1.4k variance	11,680		11,680
Unit Factories	20131	£70k R&R to CF. Rents £49k shortfall mainly due to Ace Joinery bad debt. Rates budget (£19k) not required. Premises insurance (£4k) under due to new contract. Repairs (£7k) under to cover overs on 20130 and 20132	(59,867)	70,000	10,133
Properties & Estates	20132	£70k R&R to CF Surveyors fees £14k. Rents and service charges showing (£13k) additional income to budget. Repairs £3k over budget	(65,512)	70,000	4,488
St.Mary-in-the-Castle	20133	Repairs demand led - to be merged with 20132 already merged on budget sheet.	(9,896)		(9,896)
Housing Benefit Payments	20126		229,453		229,453
Fin.Serv.-Other Expend.& Income	20135	Reserves: (£8k) Risk Reserve spend variance (£400k) Severance - costs showing across services. £150k Insurance PIER - savings showing across services £16k write offs showing here (£22k) costs recovered - BIDS (£16k) from balance sheet and (£6.5k) clamber insurance recovery.	(150,563)	7,390	(143,173)
Corporate Management Costs	20124	(£157k) Pier provision written back. £67k additional Brexit preparation received to go to earmarked reserve.	(233,445)	67,266	(166,179)
Corp. Man. Non-distributed Costs	20125		(29,000)		(29,000)
Tax Collection Costs	20129		(177,003)		(177,003)
Personnel and Business Support	20111	Vacancies held for redeployment but not used as grades were too low	(17,833)		(17,833)
Corporate Policy and Partnerships	20102	Severance paid	16,088		16,088
Democratic Services	20103		814		814
Legal Services	20106	Reduced recovery from HHC as lower activity. Reduced FPN's recovery.	32,743		32,743
Digital By Design	20115	Increase in smart sheets cost £3k. Rest is salary variance due to maternity cover.	5,666		5,666
Corporate POD Expenses	20112	Only commission journal to do, under spend mainly training budget expect c/f request speak to Verna / Rob	(11,920)	11,000	(920)
Admin.Bldgs.-Town Hall	20116	Increased recovery on 2019-20 service charge to ESCC	(19,449)		(19,449)
Admin.Bldgs.-Murial Matters House	20117	R&R var £14k	(15,123)	14,114	(1,008)
Admin.Bldgs.-General Expenses	20118	£21k R&R. Rest is laser contract for utilities monitoring not signed yet.	(28,643)	21,373	(7,271)
Admin Bldgs - HBC Archive, Castleham	20119	Reduction in BT leased lines and other costs	(16,025)		(16,025)
Registration Of Electors	20136	Postage / printing	1,147		1,147
Cost Of Democratic Processes	20138	Mayoral allowance transferred from Civic and Ceremonial already budgeted.	(5,016)		(5,016)
Borough Council Election Expenses	20139		0		0
European Election Expenses	20328		18,054		18,054
General Election Expenses	20140		22,092		22,092
County Council Election Expenses	20141		0		0
Externally Funded Referendums	20142		0		0
Police and Crime Commissioner Election	20143		2,114		2,114
Public Consultation	20146		0		0
Contact Centre	20113	CF for self service installation, rest is savings on the contract costs as they are not in place yet.	(17,799)	12,000	(5,799)
Contact Centre - Trading Account	20114	Profit moved to 20113	488		488
Building Surveyors	20105		(137)		(137)
Shelters and Seats (Highway)	20148	cf for repairs under spend	(9,558)	9,000	(558)
Naming and Numbering Streets	20149	Demand led repairs	(2,668)		(2,668)
Decorative Lighting	20150	£14.5k R&R, £22k CF for lighting replacements at sticks of rock. ESCC are now replacing lights Andy has held budget for this purpose.	(42,238)	36,500	(5,738)
DCE-Information Technology Division	20121		(2,158)		(2,158)
IT Reseve Expenditure	20122	Hardware	2,254	(2,254)	0
Land & Property Systems-GIS	20123	Data slots purchased towards end of year	669		669
Communications and Design	20324		(6,894)		(6,894)
Corporate Systems - ERP	20318		(113)		(113)
Corporate Redundancies	20331		(262,420)		(262,420)
Foreshore Trust	Various		(209,875)	209,875	0
Directorate Total			(990,693)	544,553	(446,141)
Contingency - General Fund			0		0
Contingency - Repairs and Renewals Reserve			0		0
TIC Recharge Difference			2,280	0	2,280
Directorate Total Including Contingency			(988,413)	544,553	(443,860)

GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	Explanation of Variances / Notes - Budget to Latest Forecast	Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	Total Full year Variance on General Fund
Environment Management & admin	20169	£12k c/f requested for contractor to cover vacancies, rest is salary slippage to be taken as savings - 2 x EH officers vacant.	(22,294)	12,000	(10,294)
Food Safety	20276	£7k c/f requested food inspections missed in 2019-20 and contractor unable to fulfil hours	(8,709)	7,000	(1,709)
Health & Safety Enforcement	20277		(22)	0	(22)
Environmental protection	20279	£5k c/f requested for equipment purchase. Rest is contractor budget not used.	(11,151)	5,000	(6,151)
Health & Safety Corporate	20278	Additional 'Pathways' work	2,055	0	2,055
Pest Control	20280	Reduced income since fee for rats was introduced.	4,445	0	4,445
Local Licensing	20281	Taxi licences issued higher than previous years	(32,636)	0	(32,636)
Scrap Metal Licensing	20282		(388)	0	(388)
Liquor Licensing	20283		4,302	0	4,302
Gambling Licensing	20284	Fewer premises	5,827	0	5,827
Stray Dog Service	20285	credits budget is variable	300	0	300
Neighbourhood Safety	20299		(132)	0	(132)
Safer Hastings Partnership	20300	To reserve - additional monies agreed at Christmas	(14,759)	14,759	0
Domestic Violence	20301	Finished	0	0	0
Emergency Planning	20286		(125)	0	(125)
Environmental Health Total			(73,287)	38,759	(34,528)
Waste and Parking Team	20171		0	0	0
Parking and Enforcement Team	20317	Vehicle lease not renewed £5k. Insurance savings £5k here	(10,680)	0	(10,680)
Off Street Car Parking	20287	£13k R&R reserve CF for works not completed	(81,009)	13,000	(68,009)
Hornbye Car Park	20288	Shortfall on income due to virus outbreak	(316)	0	(316)
CCTV Control Room	20290	Severance and payments in lieu of notice	81,486	0	81,486
Public Realm	20292		0	0	0
Waste and Environmental Enforcement Team	20297	Additional FPN income	(4,372)	0	(4,372)
Abandoned Vehicles	20289		1,663	0	1,663
Parking Services Total			(13,228)	13,000	(228)
Waste Services Management and Administration	20316	Additional procurement fee for contract came in late not expected, covered by variable savings in 20293	18,411	0	18,411
Public Conveniences	20315	Large water bills for West Marina £20k, Coastguard lane £16k have come in late. Under investigation with Cameron any anticipated refunds not accrued. We may be able to recharge costs out to FST and Azur.	36,352	0	36,352
Refuse Collection	20293	Savings on variable contract partly offset by overs on 20316 and 20296	(70,800)	0	(70,800)
Street Cleansing	20295	£11.5k CF not required. Rest is bin equipment effected by stock transfer new account created.	(39,356)	0	(39,356)
Street Cleansing - DSO	20323	£85k salaries - large drop in overtime and agency in last quarter, £100k vehicles - delay in maintenance contracts being agreed and lower fuel costs than budgeted petrol prices are low, also casual vehicle hire budget of £20k not required. £53k variable budget for deep cleans / jet washing not used partly due to virus outbreak. - Additional FLAG income received for staff time cleaning at the beach £40k	(246,583)	0	(246,583)
Recycling	20294	£5k under spend showing on bin purchases. Rest is contract saving indexation charge lower than expected and additional budget for sacks not used.	(23,357)	0	(23,357)
Greenwaste	20296	Additional costs for container purchase covered by variable contract budget in 20293	11,150	0	11,150
Together Action	20298	Budget not used, only prior year CF got spent.	(18,198)	0	(18,198)
Waste Services Total			(332,382)	0	(332,382)
Open Space Management	20170	Mainly insurance saving	(3,162)	0	(3,162)
Hastings Country Park - Parking	20312	Additional P+D income and no longer paying maintenance charge on machines as they are no longer in contract.	(9,756)	0	(9,756)
Watercourses	20302	Repairs are demand led	(3,423)	0	(3,423)
ESCC Highway Tree Maintenance	20291		(305)	0	(305)
Cemetery & Crematorium	20303	Reserves - £22.8k R&R cremator service and relining not required, now to be part of larger rebricking in 2020-21 already budgeted no CF required. Additional income (£82k) mainly in Jan 167 cremations vs 121 from prior year. Additional Medical referee costs (Inc. pension adj. paid) £6k and increased Gas costs due to more cremations £3k. Rest is various overs and under mainly additional grounds maintenance costs.	(92,990)	22,788	(70,202)
Welfare Funerals	20304	Reversed invoices - essentially bad debt written off	2,666	0	2,666
Travellers Costs	20305		106	0	106
Town Centre	20306		(480)	0	(480)
Allotments	20307	Repairs are demand led	2,039	0	2,039
Ecology	20308		(682)	0	(682)
Arboriculture	20309	CF request received (will have to reduce from £13.5k)	(12,533)	12,500	(33)
Parks & Gardens	20310	Reserves: £7.4k R&R underspend to CF, (£29k) additional use of S106 reserve for parks maintenance £14.5k GGR budget - spend in 20330 below. £10k CF request for repairs under spend work we were unable to undertake. Grounds maintenance budget now showing (£33k) under spend after transfer to S106. Insurance savings (£5k) from new contract. Vehicles sale (£38k) (assumed capital receipt)	(82,672)	2,925	(79,746)
Hastings Country Park	20313	Various mainly £2k rights of way income we are now receiving from ESCC	(3,780)	0	(3,780)
INTERREG - Upstraw Project	20319	Recovered by grant	(0)	0	(0)
Countryside Stewardship	20314	Spend delayed in Feb / Mar, balance to reserve less adj. for HBC contribution	(9,329)	9,329	0
Local Parks Improvement Funding Grant			9,617	(9,617)	0
Amenities Services Total			(204,683)	37,926	(166,758)
Director of Operational Services	20174		0	0	(93)
Director of Operational Services Total			(93)	0	(93)

GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	Explanation of Variances / Notes - Budget to Latest Forecast	Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	Total Full year Variance on General Fund
Marketing & Comms.Division	20178	various expenditure underspends No Income received into cost centre	2,050	0	2,050
Meteorological Expenses	20239	Weather station redecorated	1,123	0	1,123
Civic & Ceremonial Expenses	20240	Transport budget not used	(1,997)	0	(1,997)
Community Awareness	20226	Income potentially should be on cc20178	(1,900)	0	(1,900)
1066 Country Campaign	20222	request c/f as External funding	(46,416)	46,416	(0)
Tourism Marketing	20223		(0)	0	(0)
Battle Marketing	20224	request c/f as External funding	(2,990)	2,990	0
Tourist Information Centre	20225		(752)	0	(752)
HIC Trading Account	20210	Sales figure reduced maybe internal journals for tickets required	15,361	0	15,361
Twinning / Sierra Leone	20227		0	0	0
R.T.P. - Hastings Week	20230	Income received from Hastings Week Committee	(2,972)	0	(2,972)
R.T.P. - Jack-in-the-Green	20231		239	0	239
R.T.P. - Old Town Carnival	20232		(875)	0	(875)
R.T.P Events	20233		750	0	750
R.T.P. - Trolley Bus	20234		36	0	36
R.T.P. - Town Crier	20235		(496)	0	(496)
R.T.P. - Achievers Awards	20236		0	0	0
Filming	20241	recovered 18/19 unbilled	(14,361)	0	(14,361)
Seafood and Wine	20228		1,276	0	1,276
Midsummer Fish Festival	20237		5,029	0	5,029
Herring Fair	20238	was not going to run in 19/20	24,716	0	24,716
British BID DCLG - Loan Fund (Business improvement District)	20273		(18,000)	0	(18,000)
Marketing and Major Projects Total			(40,178)	49,406	9,228
Regeneration Management & Admin	20177	Insurance lower than budgeted	(2,594)	0	(2,594)
Regeneration Activity	20208	Redundancy costs offset by additional income received from RDC & ESCC	(7,866)	0	(7,866)
Planning Policy	20211		(130,104)	0	(130,104)
Cultural Activities	20212	redundancy	40,960	0	40,960
Cultural Development (Getting Hastings Ready)	20213		0	0	0
External Funding Initiatives	20214	request c/f as External funding	(921)	921	(0)
Community Cohesion	20215		3,549	0	3,549
Community Development Activity	20167	budget to combine with cc20215	0	0	0
Community Partnership Fund	20219	Redundancy costs	36,136	0	36,136
Youth Windfall	20220	possible miscode cc20215	2,890	0	2,890
Youth Activities	20221		(545)	0	(545)
Renewable Energy Solutions	20321		24,134	0	24,134
Classroom on the Coast	20275		0	0	0
British BID DCLG - Loan Fund (Business improvement District)	20273	Additional salary costs and additional reports on various studies undertaken	(18,000)	0	(18,000)
Externally Funded:					
White Rock Area Development	20209		(21,793)	21,793	0
Towns Fund	20166		(172,917)	172,916	(1)
Hastings Fish Brand	20326		(319)	0	(319)
Fisheries Local Action Group (FLAG)	20216	Staff time claimed for project	(12,946)	0	(12,946)
Coastal Communities Fund	20217	possibly needs to be moved to capital	(9,327)	0	(9,327)
DESTI SMART	20325		26,988	(26,988)	(0)
CHART CLLD	20269		23	0	23
Regeneration Total			(242,651)	168,642	(74,009)
Leisure & Cultural Dev. Div.	20175	insurance & system underspends	(2,647)	0	(2,647)
Falaise Hall	20258		141	0	141
Sports Centres	20259	Repair work not carried out	(22,144)	0	(22,144)
William Parker	20260		0	0	0
Opening Doors	20271		(0)	0	(0)
Lets Get Moving (CCG)	20272		0	0	0
Sports Development	20261		0	0	0
Street Games	20262		(0)	0	(0)
Active Hastings	20264	request c/f workforce project external funding budget reduced for 20/21 - underspend consistent with this reduction	(34,136)	11,800	(22,336)
Play Development	20265		(0)	0	(0)
PCT Play Grant	20266		0	0	0
Play Pathfinder	20267		(767)	0	(767)
Playground Projects	20268		0	0	0
Sports for All	20263		0	0	0
Leisure Services Total			(59,553)	11,800	(47,753)
Resort Services Management and Admin	20176	overtime	411	0	411
Sports Management	20257	overachieved income - potentially will reduce in 20/21 Covid 19	(10,432)	0	(10,432)
Cliff Railways	20245	Repairs to broken west lift	9,390	0	9,390
Seafront	20250	cyclical works delayed	(85,803)	0	(85,803)
St Clements Caves	20247		(10)	0	(10)
Chalets & Private Hut Sites	20248	income reduced	42,305	0	42,305
Coast Protection Sea Defences	20242	Demand led repairs budget not required in 19/20	(1,000)	0	(1,000)
Navigational Aids	20243		768	0	768
Environmental Schemes (Net Huts)	20244	Net Huts redecoration	1,428	0	1,428
Hastings Castle	20246	Q4 income from 18/19	(6,846)	0	(6,846)
White Rock Theatre	20249	Subsidy to Theatre	2,057	0	2,057
Museums & Art Galleries	20251	c/f external funding	(79,014)	46,000	(33,014)

GENERAL FUND REVENUE MONITORING

General Fund Activities	Cost Centre	Explanation of Variances / Notes - Budget to Latest Forecast	Total Full year Variance excl. Recharges	Transfer to / from reserves including carry forwards	Total Full year Variance on General Fund
Fisherman's Museum	20252		(54)	0	(54)
Education - Museum	20253		45	0	45
Exhibitions - Museum	20254		0	0	0
Museums & Schools Project	20327	c/f external funding	(10,344)	10,344	0
First World War Project	20256	reserve funding	948	(948)	0
Resilience Fund - Museum (Arts Council)	20255		0	0	0
Resort Services Total			(136,150)	55,396	(80,754)
Housing Management & admin	20172	request £11,500 of Housing Advisor Programme (D2923) £5k Insurance lower than budgeted	(17,089)	11,500	(5,589)
Housing Company	20322		2,178	0	2,178
Coastal Local Economic Partnership (LEP)	20201		0	0	0
Local Land Property Gazetteer & Admin	20173	Recruitment Expenses not budgeted for. Additional income received to revised position.	(3,465)	0	(3,465)
Local Land Charges Register	20181	Payments to ESCC for searches reduced. Additional income received to revised position.	(10,299)	0	(10,299)
Development Management	20180	£35k Redundancy £24k income reduction	54,994	0	54,994
Homelessness	20182	Cost of accommodation increasing	91,059	0	91,059
Flexible Housing Support Grant	20183		(7,175)	0	(7,175)
Social Lettings	20184	Additional landlord expenditure relating to properties handed back but lease continued and recued income compared to expectations.	22,979	0	22,979
Homelessness Strategy	20185	Security measures for DV victims budget underspent	77,614	0	77,614
Deposits funded by ESCC and Discretionary Housing payments	20187		(22,009)	0	(22,009)
Youth Homelessness	20188		17	0	17
Housing Register	20186	Budget for software development not used	(2,747)	0	(2,747)
Building Control	20179	Managed by Wealden DC	(65,083)	62,000	(3,083)
Housing Solution Services	20197	request c/f Public Health funding 2 year project	(21,913)	5,693	(16,220)
Housing - Works in Default	20198		(85,038)	84,000	(1,038)
Housing Renewal	20191	£5k received from MHCLG for building safety programme post Grenfell c/f from 18/19 not required	0	0	0
Selective Licensing	20195	Q1042 - Additional income held in reserve to fund future years.	(161,386)	162,789	1,403
Housing Licensing Team	20196	Q1036 - Additional income held in reserve to fund future years.	8,100	0	8,100
Dangerous Structures	20200	Work during year on 2-12 Battle Road			
EXTERNAL FUNDED			88,957	(88,957)	(0)
Housing NHS Clinical Commissioning Group	20202	Q1020 - funding from reserve	(149,211)	149,211	(0)
Controlling Migration Fund	20193	request c/f to pay for staff and expenditure in 20/21	(4)	0	(4)
Rough Sleepers Prevention	20207	£73k to be funded from income received in 18/19 which should have been carried forward to 19/20. £7 Hastings Contribution towards SWEP (severe weather emergency protocol) Night Shelters	80,847	(73,500)	7,347
Syrian Resettlement Programme	20206	Q1033 income to come in future years - spend front loaded on arrival from Syria	(0)	0	(0)
SHINE	20204	Additional Income is for staff reimbursement for there time spent working on the project.	(22,890)	0	(22,890)
CAN	20205		5,907	0	5,907
Coastal Space Enforcement Activities	20199		18,017	0	18,017
Housing and Built Environment			(117,642)	312,736	195,094
Operational Redundancies	20332		(788,000)	0	(788,000)
TIC Recharge Difference			(2,280)	0	(2,280)
DIRECTORATE TOTAL			(2,010,129)	687,665	(1,322,464)

Capital Programme Expenditure 2019/20**Appendix C**

	Gross Budget £'000s	Actual £'000s	Net Variation £'000s
Service:			
Corporate Resources	6,986	928	(6,058)
Operational Services	11,475	11,180	(295)
Total	18,461	12,108	(6,353)

Capital Programme Financing 2019/20

Appendix D

**Outturn
2019/20
£'000's**

Expenditure:

12,108

This capital expenditure was financed as shown below:-

Capital receipts	18
Government grants and other contributions:	
towards assets	1,456
towards REFCUS	1,121
Sums set aside from revenue and reserves	0
Borrowing	9,513
	<u>12,108</u>

	B	C	D	E	F	G
1	Reserves Statement					Appendix E
2						
3	Narration	2019/20 Opening Balance	Actual 2019/20 Expenditure	Actual 2019/20 Income	Actual 2019/20 Movement	2019/20 Closing Balance
4		£	£	£	£	£
5	General Reserve	(7,714,284)	1,771,291	(1,364,393)	406,898	(7,307,386)
6	Capital Reserve	(150,000)	0	0	0	(150,000)
7	Renewal & Repairs Reserve	(1,599,714)	398,648	(354,889)	43,758	(1,555,956)
8	Risk Management Reserve	(329,538)	15,000		15,000	(314,538)
9	Information Technology Reserve	(153,466)	31,654		31,654	(121,812)
10	On-Street Car Parking Surplus Reserve	(40,000)	0	0	0	(40,000)
11	Section 106 Reserve	(495,867)	58,023	(95,000)	(36,977)	(532,844)
12	VAT reserve	(251,681)	251,681	0	251,681	0
13	Government Grants Reserve	(709,527)	783,198	(712,087)	71,111	(638,416)
14	Monuments in perpetuity	(46,943)	1,000	0	1,000	(45,943)
15	Ore Valley Reserve	(250,129)	0	0	0	(250,129)
16	Invest to save and efficiency Reserve	(268,753)	99,885	0	99,885	(168,868)
17	Resilience and Stability Reserve	(600,000)	0	0	0	(600,000)
18	Transition Reserve	(1,199,770)	946,898	0	946,898	(252,872)
19	Redundancy Reserve	(605,507)	0	(380,938)	(380,938)	(986,445)
20	Community Safety Reserve	(250,000)	250,000	0	250,000	0
21	Economic Development Reserve	(401,430)	401,000	0	401,000	(430)
22	Safer Hastings Partnership Reserve	(81,037)	0	(14,759)	(14,759)	(95,796)
23	First World War reserve	(11,399)	13,347	0	13,347	1,948
24	Carry Forward Reserve	(686,273)	359,749	(650,730)	(290,981)	(977,255)
25	Clinical Commissioning Group	(349,331)	88,957	0	88,957	(260,374)
26	Revenue Hardship Fund	(80,000)	0	0	0	(80,000)
27	Disabled Facilities Grant	(1,493,754)	0	(692,000)	(692,000)	(2,185,754)
28	Syrian Resettlement Programme	(20,717)	698,516	(698,516)	0	(20,717)
29	Selective Licensing Reserve	(573,579)	54,210	(85,038)	(30,828)	(604,408)
30	Housing Licensing reserve	(38,818)	0	(319,386)	(319,386)	(358,204)
31	Community Housing Reserve	(74,098)	2,830	0	2,830	(71,268)
32						0.00
33		-18,475,614.23	6,225,885.47	-5,367,737.66	858,147.81	-17,617,466.42

Priority Income and Expenditure Review Proposals 2019/20 - Achieved/ Not Achieved

Budgets	Efficiency, Income or Savings Proposals & Changes	Projected Savings (£) 2019/20	Achieved/ Not Achieved Comments
Contingency budget	Reduction of contingency budget by £100k – contingencies will need to be covered by in-year savings Staffing implications: N/A	100,000	Achieved - £100k removed from budget, and outturn position was lower than originally estimated budget deficit (£1.598m vs £1.746m original budget)
Street cleansing service	<ul style="list-style-type: none"> Reduction in assumptions about fuel costs Re-charging accurate costs to FT for beach cleaning Cost of year 1 process mapping and systems support met from prioritising existing resources Staffing implications: N/A	131,000	Achieved - Street Cleansing service considerably underspent in 2019/20 - showing an underspend of £283,133 (Budget Centre 20323) even after making these savings
Planning Policy	1 off saving from Combining the Hastings Town Centre & Bohemia Area Action Plan (AAP) with the Local Plan Review (LPR) Staffing implications: N/A	63,000	Achieved - no variance on budget centre (20211), however cfwd of unspent monies requested for timing purposes. The budget is reprofiled annually due to changing demands.
Investment Interest	Additional £2m investment to achieve additional income Staffing implications: N/A	60,000	Achieved - Additional interest/ reduced borrowing costs in the year amounted to £174,357. Monies were invested within CCLA's Diversified Income Fund
CCTV Reduction	Reduce monitoring hours Staffing implications: Reduce by 1.0 FTE	30,000	Achieved savings but additional net costs arising from all the redundancy costs - leaving a net deficit of £79,858 on the budget centre (20290)
Parking Services	Streamline administration arrangements and introduction of virtual permits Staffing implications: Reduce by 0.5 FTE (post vacant)	13,000	Achieved savings on budget centre 20317 along with additional savings of £10,656 in the year. Parking income overall was down by some £46,467
Environmental Health	Efficiencies from back office system Staffing implications: N/A	3,000	Achieved - along with additional underspend in the year of £10,320 due to vacant posts on budget centre 20169
Environmental Protection	Removal of contingency budget Staffing implications: N/A	7,000	Achieved - along with additional underspend in the year of £6,173 due to lower level of equipment purchases and fewer contractor hours on budget centre 20279
Parks and Open Spaces	Reduce grounds maintenance costs by: prioritising key areas: Alexandra Park, St Leonards Gardens (green flags) and lower part of Warrior Square and Seafont. Reduce non-core expenditure by £50k – thereby reducing ad hoc works. £17k from miscellaneous supplies and services codes Staffing implications: N/A	95,000	Achieved - In addition budget centre 20310 showing an underspend of £79,799. Some of this will be carried forward for repairs in 2020/21. Also includes vehicle sale proceeds
Ranger Services (included in Parks & Open Spaces budget)	Reduce the Ranger service from 3 to 2 and dispose of some of the Ranger vehicles Staffing implications: Reduce by 1.0 FTE	40,000	Achieved - see comments in Parks and Open Spaces (this is included within budget centre 20310)
Community Safety	Stop funding to bar/shop watch Staffing implications: N/A	6,000	Achieved- Additional savings of £145 also achieved
HR Payroll	System savings from move to new ERP system Staffing implications: N/A	22,000	Budget Centre 20120/20121 shows a net additional cost of £7,802. Whilst savings achieved there are additional costs due to GDPR/ICO registration costs, phone costs, corporate software and photocopier costs. These additional costs more than offset by savings on budget centre 20111
Business Support	Staff saving following rollout of hybrid mail Staffing implications: Reduce by 0.5 FTE	9,000	
Business Support	Reduction to training budget due to increased usage of e-learning suite of training packages Staffing implications: N/A	10,000	Budget centre 20111 - Achieved savings and showing additional in year savings of £17,833 in respect of vacant posts held open for redeployment.
Business Support	Reduce budget for publication resources Staffing implications: N/A	6,000	
Estates	Maintenance expenditure - St Mary in the Castle liabilities Staffing implications: N/A	10,000	Achieved - repair and maintenance liabilities kept within scope of overall budget. However Budget centre 20104 overspent by £1,000 due to an IT system upgrade requirement.
Consultation	Remove corporate consultation budget – use digital approach Staffing implications: N/A	9,000	Achieved - no variance on budget centre 20146
Community Contact Centre	Channel shift to on-line contact channels Staffing implications: Reduce by 1.0 FTE each year. 2019/20 saving from vacant post	23,000	Achieved - Additional savings of £3,799 achieved to be cfwd to 2020/21 for self service installation costs
Legal Services	Loss of 1 admin post in 19/20 - Saving used to partly offset growth of £79k in 18/19. Staffing implications: Reduce by 1.0 FTE	24,000	Whilst saving made, legal services had reduced income in the year from Fixed penalty notices and reduced housing work. Overspend of £32,743 on budget centre 20106 - offset by savings elsewhere in directorate.
Elections	Efficiency savings from systems and new ways of working Staffing implications: N/A	6,000	Partially Achieved - Budget centre 20103 showing an overspend of £814
Revenues and Benefits	Staff reductions in line with transition to Universal Credit and implementation of new technology enabling self-service for more customers (Admin establishment is 2.5FTE, 0.5FTE is currently vacant)	101,000	Budget centre 20110 - Staff reductions achieved. Also savings on annual billing £30k. However budget showing an overspend of £66,463 mainly due to additional severance costs which are not budgeted

	Staffing implications: 2019/20 = 1.5 FTE admin posts and 1 FTE assessor post. 2020/21 = 1 FTE manager's post and 2 assessors.		Additional severance costs which are not budgeted for within individual service budgets but must be charged to the service.
Town Centre Management	Cease Business Improvement District work Staffing implications: N/A	9,000	Achieved - no variance on budget centre 20166
Regeneration and Economic Development	Reduce Economic Development Officer by 10 hours p.w (stopping BID and Town Team support work) Delete Regeneration Officer post (post-holder on fixed term contract to 31.3.19) Staffing implications: Reduce by 1.1 FTE	40,000	Achieved - Additional savings of £7,866 on budget centre 20208 resulting from contributions received externally.
Regeneration	Supplies and services savings Staffing implications: N/A	6,000	Achieved - Additional savings of £2,594 on budget centre 20177 resulting from lower insurance costs.
Community Cohesion	Cease grant to St Leonards town centre (NB does not affect St Leonards Festival) Staffing implications: N/A	5,000	Achieved - But additional costs of redundancy charged to budget centre 20215 resulting in a deficit for the year of £3,549
Community Partnership Funding	Cease from 2021/22 – will be exploring other sources of funding Staffing implications: N/A	12,000	Achieved - But additional costs of redundancy charged to budget centre 20215 resulting in a deficit for the year of £36,136
Resorts Services	Cease Resort Admin Officer post following move of processes on-line Staffing implications: Reduce by 0.8 FTE	22,000	Achieved - But additional costs incurred in respect of overtime resulting in an overspend of £411 on budget centre 20176
Seafront	Reduce premises spend Staffing implications: N/A	3,000	Achieved - Underspend on budget centre 20250 of £82,862 as cyclical repairs were delayed
Sports Management	Reduce supplies expenditure Staffing implications: N/A	1,000	Achieved - Budget centre 20257 showing additional income and net underspend of £10,432
Cliff Railway	Staff reduction – change in shifts/rota Staffing implications: Reduce by 1.4 FTE	20,000	Achieved savings but offset by repairs to broken West hill lift. Budget centre 20245 showing a deficit of £9,390
Cliff Railway	Equipment and materials savings Staffing implications: N/A	2,000	
Leisure	Grants administration Staffing implications: N/A	4,000	Achieved - Budget centre 20175 showing additional savings of £2,647
William Parker Sports Track	William Parker Sports Track contribution ceased Staffing implications: N/A	5,000	Achieved - No variance on budget centre 20260
Play Development	Reduced number of play days Staffing implications: N/A	20,000	Achieved - Budget centre 20265 showing no variance
Culture	Cultural Regeneration Manager post Staffing implications: Reduce by 1.0 FTE (post vacant)	64,000	
Cultural Activities	Reduce Stade Saturdays Staffing implications: N/A	10,000	Achieved Budget Savings on Budget centre 20212 but offset by Redundancy costs leaving a net overspend of £40,960.
Cultural Activities	Reduced expenditure Staffing implications: N/A	10,000	
Cultural Activities	Music City funding Staffing implications: N/A	5,000	
Tourism / Marketing	Communications & Marketing – Following changes to our marketing approach reduce marketing post. Remaining 0.4 work undertaken by officer returning from maternity leave Staffing implications: Reduce by 0.6 FTE	15,000	Achieved - Budget centre 20178 (Marketing and Communications) showing an overspend of £2,050.
Tourism / Marketing	Fish fairs co-ordinators post hours reduction 0.7 FTE to 0.5 FTE = (ceasing Herring Fair) Staffing implications: Reduce by 0.2 FTE	4,000	Not achieved - Herring Fair run. Budget centre 20238 showing additional costs of £24,716.
Tourism / Marketing	Cease Herring fair Staffing implications: N/A	17,000	Not achieved - Herring Fair run. Budget centre 20238 showing additional costs of £24,716.
Tourism / Marketing	Civic & Ceremonial Expenses - Transport saving Staffing implications: N/A	3,000	Achieved - Additional savings of £1,997 also achieved on budget centre 20240
Tourism / Marketing	Twinning / Sierra Leone - cease Staffing implications: N/A	3,000	Achieved - no variance on budget centre 20227
Planning	Empty Homes Officer post Staffing implications: Reduce by 1.0 FTE (post vacant)	35,000	Achieved - however budget centre 20180 showing an overspend of £54,994 as a result of reduced income
Housing Options	Housing Options Management Restructure Staffing implications: Reduce by 1.0 FTE (post vacant)	35,000	Achieved Savings in Housing Management and Administration. Budget centre 20172 showing additional savings of £5,589.
Housing Options	Housing Options Letstart supplies and services Staffing implications: N/A	4,000	
Council Tax	Empty homes premium (100% increase, is now 200%) Staffing implications: N/A	10,000	Implemented - Additional income to be calculated
White Rock Theatre	Reduced contribution following Cabinet decision to negotiate terms for the extension of the current contract with HQ Theatres & Hospitality for a period of 5 years Staffing implications: N/A	116,000	Achieved - budget centre 20249 however showing an overspend of £2,057.
Total savings/income		1,248,000	